2023-2024 TTC Catalog

AOT 110 Document Formatting

Lec: 3.0 Lab: 0 Credit: 3.0

This course emphasizes speed, accuracy, and developing document formatting skills using keyboarding competencies.

Prerequisite

AOT 105

or specified score on timed test; see program coordinator

Course Offered

Fall
Spring
Summer

Grade Type

Letter Grade

Division

Business Technology